FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: S00069384-A **Type of Permit:** STILL **Release Date:** 10/09/2013

Production Company EMINENT, INC

Insured Company Name EMINENT, INC

Contact Phone No. 1 562-926-5672
Contact Phone No. 2
Fax
Address 16800 EDWARDS RD
CERRITOS, California 90703

Production Title REVOLVE NOVEMBER BOOK

Type of Production Still Photo

Producer Leslie Umali

Director Sara Saric

1st AD Lindsay Cummins

Production Manager Leslie Umali

FilmL.A. Coordinator Adrian Fayad

Location Manager Leslie Umali
Primary Phone Mobile - 562-881-8894
Secondary Phone

Location Assistant Jessica Mair
Primary Phone Mobile - 415-497-1810
Secondary Phone

Fees

LA CITY DEPT OF REC AND PARKS - FILM USE FEE	$450.00
LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$380.00
LA CITY DEPT OF REC AND PARKS MONITOR REPORTING FEE	$76.00

Total Permit Fee $906.00

Number of Locations 1

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Summary Information — Location

Location 1 of 1

Permit Number	S00069384-A	**Location Manager**	Leslie Umali
Production Company	EMINENT, INC	Primary Phone	Mobile - 562-881-8894
Insured Company	EMINENT, INC	Secondary Phone	
Production Title	REVOLVE NOVEMBER BOOK		

Location Address Mulholland Hwy & Mt Lee Dr, Los Angeles, CA, 90068

Location Name GRIFFITH PARK - HOLLYWOOD SIGN

Location Type Park

Film Dates 10/10/2013 - 10/10/2013 08:00 - 18:00 1 day

Open or Closed to the Public Open

Generic Conditions *PERMITEE IS RESPONSIBLE FOR FILLING OUT ATTACHED L.A. CITY AND/OR L.A. COUNTY FIRE INSPECTION CHECKLIST PRIOR TO FILMING ACTIVITIES AT THIS LOCATION. IF FORM NOT FILLED OUT, OR IF PERMIT NOT ADHERED TO, A FIRE OFFICER MAY BE ASSIGNED.*
All vehicles must be parked on private property
Must comply with attached conditions
Must comply with attached Rec & Park Conditions
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic

Please see attached document Hollywood Sign _Eminent_ 10 10 2013.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	5
Motor Homes	1
Vans	2

Personnel on Location

Type	Quantity
Cast	1
Crew	11
Rec & Park Monitor required	1
Spot Check	1

Filming Activities Equipment on property; Exterior Dialogue; Exterior establishing shots; Exterior models against scenery; Exterior motion without sound; behind the scenes videography ;

Jurisdiction **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 563 **Grid:** G7

Approvals LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE — Raquel Jamerson
LOS ANGELES POLICE DEPARTMENT — Mark Buck

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

Parking Notes
Basecamp will be located on the soft shoulder by the rock with the plaque just a few hundred feet from the access gate to the sign. One motorhome, two passenger vans, and one compact car will be parked here. Additional crew parking will be located at the main entry gate at the bottom of the hill.

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PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

- **Okay to take still photos at the Hollywood Sign on Thursday, October 10, 2013.**
- **Okay to film video behind the scenes at the Hollywood Sign on Thursday, October 10, 2013.**
- **Okay to park no more than five (5) vehicles on the Hollywood Plateau.**
- **Cannot have any vehicles parked on the road leading to the Hollywood Plateau.**
- **Must keep the main gate at Deronda Dr. closed at all times.**
- **If a rider pulled, company cannot be at Hollywood sign location past 7 p.m.**
- **Company not allowed to have a generator.**
- **Okay to park a picture vehicle on the side of the road for models and at monitor's discretion as to whether or not it will interfere with traffic.**
- **MUST adhere to Park Film Monitor's instructions at all times. Monitor's instructions and/or judgment may override written guidelines.**
- **NO heavy or bulky equipment on service road.**
- **Cannot have a stationary vehicle on the service road.**
- **Cannot block access to pedestrians from accessing service road or plateau.**
- **May park two (2) production vehicles at the turn around further up Mt. Lee under the condition that there be enough space for the monitor to also park their vehicle there as well.**
- **Under no circumstances is the Production Company allowed to alter the sign.**
- **Under no circumstances is the Production Company allowed to touch the sign.**
- **Cannot have any vehicles moved onto or parked on the grass.**
- **Must provide own lavatory facilities.**
- **Crew must leave area clean after activity.**
- **May not block any adjacent trails.**
- **May not stake into the ground unless approved to do so.**
- **Cannot impede park patrons from park activities.**
- **Production Company may do up to two (2) minute pedestrian control.**
- **Cannot interfere, prevent, or clear park patrons from the location of filming.**
- **Company is not allowed to add landscape unless approved.**
- **May not drive on any park service road or grassy areas unless approved.**
- **Must work around maintenance activities.**
- **May not block entrance or exits.**
- **Patrons have the right of way at all times.**

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It is the company's responsibility to distribute these guidelines to all crew members. These are general guidelines for the area and are subject to change depending on your request.
10/9/2013

- **Production Company does not have exclusive use of any part of the park at any time.**
- **MUST adhere to Park Film Monitor's instructions. Park Film Monitor's instructions and/or judgment may override written guidelines.**
- **Alterations due to negligence, accidents or otherwise, must be restored to original or better conditions at companies expense.**

- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitted and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitted will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitted there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

S-69384-A
EMINENT, INC. – "REVOLVE NOVEMBER BOOK"
(HOLLYWOOD SIGN)

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